



Job List – Week of July 4, 2021

Solutions Start When You Walk-In

Sealcoat Supervisor \$21 / hr (Downers Grove). Big Joe's Sealcoating is hiring. Please read entire post before applying. Must have a valid drivers license and be able to pass a non thc drug test, we don't test for thc unless we suspect an employee is under the influence. All supervisors perform general labor, this is a working supervisor position. Must be able to handle working in the heat for 10+ hrs a day on a regular basis. We work regardless of the temperature. We don't wrap up early if it's hot. If the suns up and it isn't raining we're working. Monday-Saturday weather permitting. Please live within 30 minutes of our workshop. Pay starts at \$20 with overtime after 40hrs and cash bonuses for good workmanship and perfect attendance. Once Supervisor training is complete pay is bumped to \$22. Start before July 1st, finish the season, and you'll be eligible for unemployment in the offseason. If you like to take a lot of days off, this isn't the job for you. If you like to make money, it's perfect. This is a real job that pays biweekly, it's not a cash position. Call or text Eric 630-360-7347.

Plumber Helper (Darien). Looking for a better future? Well established Darien Plumbing Service is seeking growth oriented applicants. Permanent, full time, entry level, trainee position available. With overtime, earnings can exceed \$40,000 first year, \$50,000 the second year, \$60,000 the third year, \$75,000 the fourth year. Extensive training/Solid growth opportunity. Call Ted @630-202-0050. Serious applicants only.

Amazon Team Member Naperville- You can get a \$1000 sign-on bonus! (Naperville). Amazon is hiring evening and night warehouse team members. You can get a \$1000 sign on bonus. Hourly rate up to \$18.50. Begin your online application now -

https://amazon.force.com/BBJobDetails?reqid=a0R4U00000EV4OYUA1&setlang=en_US&cmpid=POAPCH1996H1&ccuid=32183440362

Warehouse Material Handler (030) (Aurora). ABC Supply, the nation's largest distributor of exterior and interior building products, is seeking a motivated Warehouse Material Handler to join its team. In this role, you will receive materials, pull orders for walk-in customers, operate forklifts, and load products onto delivery trucks. Specific duties may include: •Maintaining a clean and efficient warehouse •Responding to calls from the sales floor in a timely and professional manner •Completing pick ticket orders •Unloading/receiving all OTR deliveries •Pulling and staging orders for each company delivery truck •Performing rotating loading or unloading duties as assigned on a daily basis •Providing excellent customer service •Double checking all loads for accuracy and ensuring that they are thoroughly secured for delivery •Operating forklifts safely and responsibly •Treating all customers and coworkers in a helpful and professional manner •Responsibilities may include assisting with delivery of materials to customers or jobsites and delivery functions including unloading and staging of product at jobsites as assigned •Performing all duties safely. Specific qualifications include: •Superior attention to detail •Good organizational skills •Previous warehouse experience is preferred •Able to lift 75-100 pounds consistently •Ability to stand, bend, twist, climb and reach throughout complete shift •Forklift experience preferred (we will train if necessary) •Exterior building product knowledge is a plus •Positive attitude and team player. Benefits may include: •Health, dental, and vision coverage •Employer paid life insurance •401(k) with generous company match •Flex spending •Paid time off •Paid holidays. Apply online at:

https://abcsupply.wd1.myworkdayjobs.com/ABCSupplyCareers/job/030-Aurora-IL/Warehouse-Material-Handler--3020-26720/apply?source=APPLICANT_SOURCE-6-5

Landscaping Positions (Oakbrook Terrace). Landscaping positions available for immediate start. Must have experience using commercial lawn equipment. Start making money today! Sign on bonus, paid holidays off and overtime pay. Call or text John today at (630) 235-2424. Starting pay with experience is \$18 an hour.

****NOW HIRING** Receiving Associate (Clarendon Hills).** This job will never be boring! Are you personable, punctual, and looking to work in a great environment with many opportunities for growth? If so, we want to hear from you! We are looking for an AWESOME individual to join us to assist with receiving merchandise, deliveries to customers, and e-commerce website updating for our interior design and furniture company! We are a small yet powerful team and we all wear many hats, so our ideal candidate should be able to do the same. The position will mostly involve receiving daily shipments of merchandise, helping with deliveries & installations to client's homes, shipping customer orders, showroom upkeep (daily cleaning, loading photos of merchandise to e-commerce site, keeping accurate inventory for websites, hanging artwork, moving furniture, etc.) and assisting with our e-commerce website. Must have a valid driver's license and be able to lift at least 50lbs. Experience driving a delivery truck is a MUST. If you would like to be a part of a fast-growing team in a successful design environment, we would love to hear from you! Give us a call at 630.769.5099. Work hours: Monday, Tuesday, Wednesday, and Friday 10am – 5:30pm, Thursday 10am – 6:30pm. If you would like to be a part of a fast-growing team in a successful retail environment, we would love to hear from you!

Tech Support/Customer Service (Naperville). Are you a self taught computer geek looking for your big break? Or maybe you have some technical training but not much experience. Want to work for a fun, fast growing company that recognizes hard work and initiative? Call Potential, located in downtown Naperville, is a SaaS company catering to the self-storage industry. We are an innovative company continuing to expand our products and client base. As we continue to grow, we are looking to add to our Customer Support team and willing to train the right candidate. Our office

Hope's Front Door Job List – Week of July 4, 2021, cont.

environment is casual, flexible and fun! Our ideal candidate loves problem solving, is highly motivated, has strong people skills and understands how computers work. If you don't have formal experience, that's okay because we are willing to train tech savvy, fast learners. You'll get on the job training and great experience across many different areas. We want people that fit our culture and want to grow with our company. Job

Responsibilities: - Provide outstanding customer service to our end users. - Confidently understand and navigate our software to assist and guide end users. - Field incoming chats and phone calls from our end users, answer questions, demonstrate proper use of our product, and ask questions to better understand possible issues. - Analyze information, troubleshoot issues, and help provide solutions. - Access database information for troubleshooting and reporting - Reach out to customers via phone to proactively identify and solve problems. - Access and assist with continual update of internal knowledge base. - Work closely with our Customer Success team to assist with new customer set-up. - Offer ideas for product updates/improvements based on interaction and feedback from our customers. - Utilize ticketing system for issue escalations and product requests. About You: - Exemplary People Skills - You know to make people feel like a VIP. You can de-escalate difficult situations and make people feel heard. - Strong Communication Skills. You are a strong communicator and can speak technical with our developers and functional with our customers, helping to bridge the gap between the two. - Problem Solver - you know how to ask the right questions to effectively analyze a situation and offer solutions. - Tech Savvy is a must! You know your way around Windows more than just a casual user...maybe you have even built your own computer in the past. - Dedicated. You go above and beyond because you are driven to succeed. - Strong team player willing to collaborate with others, as needed, to get the job done. - Self-motivated with the ability to work independently from home when needed. - You know how to multi-task and don't get easily flustered when juggling several things at once. These Qualifications are a plus but we are willing to train quick learners with the right skill set: - Solid history as a customer service professional - Experience with help desk/product support. - Experience working as a live chat support agent. - Basic understanding of SQL to pull data directly out of a database. Please use link to apply:

<https://www.indeed.com/jobs?q=callpotential&l=Bolingbrook%2C%20IL&vjk=097760614c32c433>

Customer Service Representative - State Farm Agent Team Member (Oak Brook). (Bilingual Spanish) Overview: Are you outgoing and customer-focused? Do you enjoy working with the public? If you answered yes to these questions, working for a State Farm independent contractor agent may be the career for you! Responsibilities: Establish customer relationships and follow up with customers, as needed. Provide prompt, accurate, and friendly customer service. Service can include responding to inquiries regarding insurance availability, eligibility, coverages, policy changes, transfers, claim submissions, and billing clarification. Use a customer-focused, needs-based review process to educate customers about insurance options. Develop leads, schedule appointments, identify customer needs, and market appropriate products and services. As an Agent Team Member, you will receive... Salary plus commission/bonus. Paid time off (vacation and personal/sick days). Valuable experience. Growth potential/Opportunity for advancement within my office. Requirements: Excellent communication skills - written, verbal and listening. Self-motivated. Detail oriented. Proactive in problem solving. Dedicated to customer service. Ability to work in a team environment. Achieve mutually agreed upon marketing goals. Ability to effectively relate to a customer. Bilingual - Spanish preferred. Property and Casualty license (must be able to obtain). Life and Health license (must be able to obtain). If you are motivated to succeed and can see yourself in this role, please complete our application. We will follow up with you on the next steps in the interview process. This position is with a State Farm independent contractor agent, not with State Farm Insurance Companies. Employees of State Farm agents must be able to successfully complete any applicable licensing requirements and training programs. State Farm agents are independent contractors who hire their own employees. Compensation: \$40,000.00 - \$60,000.00 per year. If you want to work in an environment that is fun, challenging, and rewarding, then Bill Hepburn - State Farm Agent may be the right fit for you! If you are self-motivated, possess an entrepreneurial spirit and have a desire to win and achieve results, please consider joining our team. About Our Agency: Our mission is to help people manage the risks of everyday life, recover from the unexpected and realize their dreams. We help customers with their insurance and financial services needs, including Auto Insurance, Home Insurance, Life Insurance, Retirement Planning, Business Insurance, and Health Insurance. Our office is located in Oak Brook, IL. Apply now and let us put you on the path to success. Please email your resume and best day/time to contact you! 4fba53dbdc9300f827c9f967d7e0974@job.craigslis.org

Measurement Technician (Windows Siding & Doors) (Addison). Window Works. \$22 - \$25 per hour based on experience. Job Type: Full-Time. Benefits: Medical, Dental, Vision, 401(K). For immediate consideration, call (331)204-6488. Window Works is one of the largest specialty home remodeling companies in the Midwest. The ideal candidate must have a background in vinyl replacement window installation and measurement. General remodeling construction background desired. Responsibilities: Deliver excellent in-home window and door service experience, ensuring customer satisfaction. Accurately measure for products and creating material lists when necessary. Review project details and scope of work before project is started. Notify manager of any inconsistencies. Complete and submit all reporting and paperwork as required. Maintain vehicle in a clean professional manner. Present a caring solution-oriented attitude at all times. Make a great impression at every client appointment. Requirements: General knowledge of vinyl windows and window installation. Self-organized with a willingness to exceed client expectations. High school diploma or GED equivalent. 2 years minimum experience servicing or knowledge of residential window and doors. Driver's license with clean driving record. General carpentry experience. Excellent customer service skills.

WINDOW WASHERS AND CLEANING PERSON (AURORA -DOWNERS GROVE). Maintenance company looking to fill multiple positions. Office cleaning 2 hrs a day Aurora area between the hours of 1p.m. and 5p.m. Residential window washer, power washer and gutter cleaner Downers Grove area. Full time cleaner needed for condo complex maintaining lobbies, hallways, glass, stairs etc. 3 hours a day 6 days per week Hinsdale area. Text Don @ 630-774-2930,

Automotive Paint Prepper.Buffer-Porter-Body Technician (Downers Grove). West suburban Family Owned Collision Center Looking For Paint Prepper,Buffer, Body technician And Porter. Full Time Positions. Top Pay. Paid Holidays. Further questions, please contact Steve.630-969-0868.

Hope's Front Door Job List – Week of July 4, 2021, cont.

Part Time Medical Assistant - Podiatry (Downers Grove). Individual wanted for our busy, fast paced private practice in Downers Grove, Illinois. We are seeking 2 part-time Medical Assistants to join our staff. One position available for 9-1 Monday through Thursday and Saturdays, one Medical Assistant for 3-7:30 pm Monday through Thursday and Saturday from 9-1. Responsibilities include: rooming patient's, patient history, computer, room set-up and assisting with medical procedures. Cheerful personality, pleasant manner and team player a must! No blood draws and no Fridays. We will train for this position. Please email your resume to drrembos@thefootspecialists.com

41,600k/yr Warehouse Manager and Event Lead Position Available (Elmhurst). A Posh Production is looking for a full-time warehouse manager and event lead for immediate hire - no experience required. You will be responsible for managing the warehouse along with other warehouse managers, prepping the equipment for events, and then also participating in a team on the weekends (occasionally alone for some small jobs) in setting up and tearing down the equipment necessary to provide the services we offer. We primarily work in banquet halls, downtown and suburban hotels, concert venues, and private parties. This job is Monday - Wednesday, 9:30am-5:30pm, and then 2 long event days on the weekends. You may have the opportunity to work an additional day on the weekend for a 6 day work week, which you would be compensated for. Expect to earn \$800 per week, year round, unless you want to work additional events. Expect to earn \$41,600k your first year. Annual pay raises, paid vacation days, unpaid sick days, and employer contributed health insurance offered after 90 day probationary period. Job requirements: You MUST live within 15 miles of Elmhurst. You MUST be able to lift up to 75 lbs (regularly) and be comfortable working on ladders for extended periods (1-3hrs). You must own a reliable vehicle and be comfortable driving a company work van. You must own a cell phone and it must have access to navigation. You must be available to work weekends. We are only accepting application responses by phone and email. Go to www.aposhproduction.com and call the number that is present in the upper right hand corner of the landing page, or complete the "are we available" section on the main landing page (meant for clients) in order to get a hold of me via email - I'm not posting an email address on this ad due to the bots that spam ads like this. Ask for Dave.

Paralegal / Law Clerk (Oak Brook). Established Du Page law firm hiring paralegals, law student (law clerks, and typist with law related experience). Applicant must have excellent communication skills, professional with outstanding organizational skills. Applicant must have experience with discovery, preparation of pleadings and correspondence, and enjoy a highly fast paced and busy environment. Ideal candidate: · Can prioritize and working for 2-4 attorneys · Is a self-starter · Is detail oriented · Has a customer service skills and is friendly · Is timely and punctual. GENERAL TASKS AND RESPONSIBILITIES (may vary to each opening): · Prepare discovery and pleadings in family, civil, real estate and collection matters · Administrative duties such as scanning/imaging/filing/mailling and telephone · Managing deadlines · Perform other duties and assignments as required. QUALIFICATIONS, SKILLS, AND EDUCATION REQUIREMENTS: · Perform legal research · Good writing and communication skills · Ability to prioritize and work under time constraints · Ability to work independently · Proficient with legal terminology and procedure · Proficient in Microsoft Office, Clio, LexisNexis and the ability to quickly learn new computer skills · Prior experience in legal industry · May consider PT/FT/1099. Apply at: e282466dc00c35809402178f0de2a909@job.craigslislist.org

Surveillance Investigator (Aurora, IL) DigiStream Investigations, a fast-growing national Private Investigations firm, seeks a talented addition to our investigative team in the Greater Chicago region. We are looking for an independent, motivated individual who wants to get started in the world of Private Investigations! View our Recruitment Trailer: <https://youtu.be/4F4eCJ0OQys> Compensation: PAID DAILY COMMUTE TIME IN A COMPANY-ISSUED VEHICLE, WITH NO OUT OF POCKET FUEL, MAINTENANCE, OR INSURANCE EXPENSE!! Entry Level Pay: \$16.00 - \$17.00 per hour (10 hrs/day, 5 days a week – frequent overtime). First-Year Total Compensation Range: \$40,000 - \$45,000. Job Duties: -Monitoring, following, and videotaping claimants as they conduct their normal day-to-day activities. -Accurate note-taking -Detailed report rendering on the activities captured by the investigator -On time arrival to scheduled cases -Timely submission of completed reports and video evidence -Excellent communication with remote managers. Job Requirements: -Bachelor's Degree or Military experience is preferred -Must pass a pre-employment Motor Vehicle Records check -Must be 21 years or older to apply -Must currently live in Greater Chicago or the surrounding region -50 hours per week on average (includes paid commute and drive time) -Willingness to travel and stay overnight on remote assignments (as needed) -Availability to work any day of the week, including weekends and holidays -Strong computer / grammar skills -Good intuition -Self-management -Critical thinking -Excellent driving skills -Ability to blend in with the crowd. Candidate must have the ability to process many mitigating factors during the investigations. Decisions are expected to be made in an accurate and timely manner and in the best interest in preserving the confidentiality of the assignment in question. While working with DigiStream you will also enjoy the following benefits: -Professional hands-on training -Company surveillance vehicle -Company equipment including: video cameras, laptop, tri-pod, and fuel/maintenance card -Paid travel to and from local remote assignments (door to door). NO OUT OF POCKET EXPENSES – NO WEAR and TEAR ON YOUR OWN VEHICLE. Employee Benefits – Health, Dental, Vision, and Life Insurance offered. As well as 401(k) and Roth retirement plans with 4% company match offered! Great opportunities for growth with the company via our Surveillance Investigator Promotional Track! This job will challenge you to develop additional skills that can help lead to careers in: -F.B.I. -Law Enforcement -Forensic Science –Journalism -Paralegal / Legal Assistants –Security -Corporate Investigations. **ONLY apply if you have availability to work any of the 7 days of the week, and only if you can work a 5 day per week schedule with an average of 10 hours per day, including weekends and holidays**. Apply today: <https://www.digistream.com/opportunities> NO PHONE CALLS PLEASE.

Seeking Warehouse Staff at Restaurant Depot Lombard--- URGENT NEED. This is an IMMEDIATE NEED for Restaurant Depot through Jobble! Apply here for immediate consideration --> Click here! https://app.jobble.com/jobs?utm_source=craigslislist&utm_campaign=restaurant-depot-lombard-gl&id=606319038&mjid=606319038&ref=48544&z=60148&loc=Lombard,IL Location: Restaraunt Depot, 1000 South Rohlwing Road, Lombard, IL 60148. Shifts: Daily: Monday – Friday. Shift Times: 10:00am - 6:00pm. Summary: Responsible for providing prompt and courteous customer service, stocking products on shelves, maintaining aisles clean as well as working in the freezer department. Essential Functions: Provides

Hope's Front Door Job List – Week of July 4, 2021, cont.

prompt, courteous and friendly customer service. Removes boxes from pallets and places them on shelves as well as opens boxes and removes single items to re-stock shelves. Rotates merchandise in order to make sure the product does not expire on shelves. Organizes and front faces items on shelves. Perform the proper inspections to meet HACCP regulations. May be called upon to assist in stocking and moving merchandise,

Dancer Instructor Male & Female (No experience required) Full Time (Burr Ridge). Fred Astaire Dance Studios. Full Time Male & Female Dance Instructors. No experience required. Email with resume and/or personal bio and/or dance photos or videos. COMPENSATION: 30k year 1, 50k to 60K year 2, or more - Full Time with Benefits & Paid Vacation / Career Positions Long Term! A National Company, Growing & Adding Locations! Dance experience helpful but NOT required - we can train you 100%. If you have the coordination that comes with an athletic background, we can train you. Paid Training! Training Class Forming NOW!!! INTERVIEW & START NOW! CONTACT US TODAY AT 630-455-0665 or mmicke@fredastaire.com to schedule an interview this week! Are you looking for an exciting career with opportunities to perform and travel? Then you need to join the Fred Astaire Burr Ridge Team! We offer FREE customer service and dance training along with endless opportunities! Of course, there are few things we really look for with new staff: 1. A pleasant and energetic personality. 2. Well groomed and very physically fit. 3. The will to work for not only a paycheck but for knowledge! We want you to be a part of our growth; success and perhaps one day have your own franchised studio in our corporation!! This is a Full-Time Career and will require much dedication. If you are looking for a direction in life that is worthy of both your time and talents go to: <https://fredastaireillinois.com/burr-ridge-illinois/> Feel free to read about our studio, our top notch staff and, if you feel it may be what you've been looking for, APPLY TODAY!

***** JOB OR CAREER FAIRS *****

None This Week

TRAINING/JOB OPPORTUNITY

NURSING ASSISTANT PAID TRAINING CLASSES (Hinsdale, Illinois). ProMedica is a mission-based, not-for-profit health and well-being organization headquartered in Toledo, Ohio. ProMedica's senior care division, formerly known as HCR ManorCare, operates 335+ assisted living facilities, skilled nursing centers, memory care communities and hospice and home health care agencies. For more information about ProMedica senior care services, please visit www.promedicaseniorcare.org. Description: HCR ManorCare provides a range of services, including skilled nursing care, assisted living, post-acute medical and rehabilitation care, hospice care, home health care and rehabilitation therapy. We are excited to announce that our location is accepting applications for our **No Cost Nursing Assistant Training Class** to obtain your certification or state requirement for Nursing Assistants. The company pays the tuition for the nursing assistant training program so you can become a Certified or State Tested Nursing Assistants at our location. This will allow you the support and training necessary to take advance your career as a Nursing Assistant. Be a part of the team leading the nation in healthcare. Educational Requirements: Prior experience in healthcare preferred. Position Requirements: Ability to communicate with patients and staff; Ability to follow directions and to complete assigned tasks. Job Specific Details: Don't miss this exciting chance to become a Certified Nursing Assistant through our 100% tuition paid training program. Upon hire you will be placed in a training program which will enable you to work as a Hospitality while paid Nurse Aide Training classes are provided. Certified Nursing Assistants provide basic nursing care to patients and residents within the scope of the nursing assistant responsibilities and performs basic nursing procedures under the direction of the licensed nurse supervisor. We are looking for applicants who would like to combine their love for people and strong work ethic with the opportunities to advance your career. In return for your expertise, you will enjoy excellent training, industry-leading benefits and unlimited opportunities to learn and grow. Be a part of the team leading the nation in healthcare. Low patient ratios! Excellent co-workers! Tuition assistance program eligibility for RN and LPN programs after only 90 days! Student Loan Repayment program! Employee Discounts with Verizon! Comprehensive benefits including medical (4 plan options), dental, vision, 401(k), company paid life insurance, paid time off programs and more! *Feel free to contact Lisa at (630) 325-9630 x2426 for more details.* I look forward to speaking with you soon! Apply Here: https://ad.doubleclick.net/ddm/clk/443201083;246689806;j?https://careers.promedicaseniorcare.org/job/hinsdale/nursing-assistant-paid-training-classes/5346/10222622256?utm_source=craigslist.org&utm_campaign=hcr_field_requests&utm_medium=niche_site&utm_content=job_posting&ss=paid

Many job search sites require online applications. These types of jobs are not posted in this job list. To search these postings go directly to their sites which have many job listings that can be applied for immediately online:

<http://www.jobs2careers.com/> <http://www.indeed.com/> <http://www.careerbuilder.com/>
<http://www.snagajob.com/> <http://www.elitestaffinginc.com/> <http://www.simplyhired.com/>
<http://www.beyond.com/> <http://jobs.advocatehealth.com/downers-grove-jobs> <http://www.jobtonic.com/>
<http://towniejobs.com/> <http://www.worknetdupage.org/jobs/dupage-county-jobs.html>
<http://www.linkup.com/> <http://dupagecountyjobs.org/>